

EDENSOR PARK PUBLIC SCHOOL

Cnr Swan & Gwandalan Rds. Edensor Park 2176 T: 9823 5111



E: edensorpk-p.school@det.nsw.edu.au W: https://edensorpk-p.schools.nsw.gov.au

3rd June 2021

PARENT, TEACHER AND STUDENT INTERVIEW WEEK.

Dear Parents and Carers,

Our school will be holding "Three Way Interviews" to share all the exciting things your children have learnt this semester. These interviews provide a valuable opportunity to meet with your child's teacher and to discuss your child's academic and social progress.

Parents are invited to attend an interview during **Week 10** (21st-25th June 2021). The interviews will occur before and after school and will take 10 minutes. Each teacher has allocated times in the week that they are available to meet with parents or carers.

This year, we are trying something new. Our booking system for interviews is moving online.

For our interviews this year, we are using an web-based booking system called www.schoolinterviews.com.au

We have created a step by step guide to assist you when making a booking. If you have any questions, please see Mr West or Miss Moi.

We look forward to meeting with you to discuss your child's progress.

D. West Assistant Principal M. Santucci Principal



EDENSOR PARK PUBLIC SCHOOL

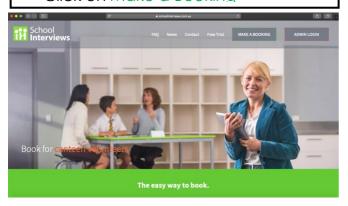
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Step by Step guide to online booking system

Type in the website
 <u>www.schoolinterviews.com.au</u>
 Click on Make a Booking



4. Use the drop-down box to select the teacher of your child.



2. Type in the school code: 6gdcs

To make a booking, please enter the event code:

6gdcs GO

Your school provides the event code, usually in a link in a newsletter or on their website. If you've already booked, the confirmation email we sent you also contains a link.

3. Type in your details and how many children you have attending our school.

5. Browse through the available times to find the time that works best for you.

Step 3: Choose the time(s) you want.																			
• Leave time to get from one booking to the next - back-to-back bookings are not a good idea																			
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For Jackson David West 5/6W) (0			
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EDENSOR PARK PUBLIC SCHOOL PARENT-TEACHER INTERVIEWS
Step 1: Enter your details.
EMAIL
PARENT FULL NAME
BOOK FOR 1 student
STUDENT 1 FULL NAME
GO

Note: If you require further help, we have added in a YouTube link that will explain the booking system for those who are unsure.

www.youtube.com/watch?v=p9O6i6_ZBeA